MINUTES FOR THE NORTH SEWICKLEY TOWNSHIP SUPERVISOR MEETING

Regular meeting held on January 15, 2013 7:00 PM as amended March 12. 2013

Meeting opened by Norm Giancola

Pledge of Allegiance

Public Speak: Discussion regarding the hiring of a Township Solicitor, a Township Secretary, Treasurer 2013 Budget issues, deadlines for applications for positions, tax increases, Budget

work sessions, copies of minutes, and the need for Township to update electronic sign, took place with the following residents who requested to speak:

-Tosha Sterner, Paul Shaffer, Tim Lahe, Emmitt Santillo, Roger Baney, Rich Christy, and Tami Ray

Action on the Minutes for meetings for December 11, 2012 and the December 31, 2012, and the Re-Organization meeting on January 2013: Motion made to accept these (3) sets of minutes, made by Phil Dent, 2nd by Linda Brown, All were in favor.

Correspondence: A letter of resignation from the "Elected Auditor" position was submitted by

Sandy Greer, effective immediately. Motion to accept the resignation made by Linda Brown, 2nd by Norm Giancola, Phil Dent did not vote, as he noted that he felt no action needed be taken.

Treasurer's Report: amended 3/12/2013. No Treasurers Report was available.

Mr. Dent reported that the bank statement balance showed a balance of \$40,622.26 available as of January 14th, 2013.

At 7:35 pm. the Supervisors went into Executive Session for personnel matters

At 7:53 pm. the Supervisors returned from Executive Session

A motion was made by Norm Giancola to appoint Sandy Greer as interim Township Secretary and trainer. After some discussion, the motion was recinded and revised by Supervisor Giancola to read as follows:

A motion was made by Norm Giancola to appoint Sandy Greer as interim Township Secretary and trainer, based on her extensive knowledge and past experience as a Township Secretary and past Supervisor, at a wage of \$14.00 an hour for up to 8 hours a day, and to continue to on or before July 31, 2013. This motion was 2nd by Linda Brown. Norm Giancola and Linda Brown voted YES. Phil Dent voted NO. Motion carried. *It was also noted that Sandy Greer has been volunteering her time for the past week to assist Bette Swick, Township Clerk, in operating the Township offices.

Zoning Construction Report and Hearing Board Report

Both were read by Norm Giancola and are attached to these minutes

Demolition Permit Report

None

Septic Application

None

Subdivision Application

None

Police Report and Animal Control Report

Submitted by Sgt. Jeff Becze and read by Linda Brown

It is noted that Sgt Becze answered questions from public regarding why articles of crime are not always in the local papers

Road Report

Submitted by Wayne Young, read by Phil Dent and attached to these minutes

Engineers Report

Bill Hummel, engineer, did not have anything to report at this time

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Business:

- AUDIT: It was noted that CPA Turley would be completing an audit of the accounts due to resignation/retirement of Cindy Anderegg, Township Secretary as normal recourse when this position changes. The yearly audit could possibly take place by the same CPA, once this position is appointed and advertised.
- Bank Signature Cards: Linda Brown contacted ESB bank on Friday, January 11,2013 and again on Tuesday, January 15, 2013 to confirm procedure needed to change the signature cards for the accounts held at ESB Bank. A letter, signed by all Supervisors, authorizing the three Supervisors as signers are to be noted on the cards and the removal of Cindy Anderegg as a signer was presented and signed by the Supervisors for submission to ESB Bank. A copy of the minutes noting this action is also to be submitted to ESB Bank. Linda Brown will deliver these documents to ESB Bank on January 16, 2013.

Addition Correspondence:

MS4 Municipalities submitted a document to be approved by the Supervisors, for a joint ad to be placed in the newspapers. Motion to participate in the joint at for MS4 Municipalities made by Phil Dent, 2nd by Norm Giancola, ALL were in favor.

Community Development Black Grant letter directing Supervisors to a website to apply for grants. It was noted that research into what grants would be appropriate for North Sewickley Township would be performed by both the Supervisors and Interim Township Secretary. The submission deadline is Feb. 15, 2013.

Local Government Academy sent information to present to the public. Should someone have interest in running for public office, there is training available should they desire to attend prior to running for an office.

SEO: Phil Dent presented a letter and list of fees from Dan Ice requested consideration for the SEO position. It was noted that Justin Kingerski's name was also submitted, but Phil Dent spoke with him and he does not have interest at this time.

Bills to be paid

Discussion took place noting that until Sandy Greer completes an updated Treasurer Report and a list of invoices, action cannot be taken.

A motion was made by Linda Brown, to hold a special meeting on January 24, 2013 at 7:00 pm to address General Business, including but not limited to, the 2013 budget and bills.

This motion was 2^{nd} by Phil Dent, ALL were in favor. Sandy Greer will advertise this meeting.

Interim Solicitor:

A motion by Linda Brown was made to appoint Neva Stanger of Lynch Weis, LLC as interim solicitor for the purpose of resolving the 2013 Budget issue, at a rate of \$195.00 an hour. All the Supervisors had an opportunity to meet with Neva Stanger on Monday, January 14, 2013 and reviewed her credentials/resume. This motion was 2nd by Norm Giancola. Linda Brown and Norm Giancola voted YES. Phil Dent voted NO.

Linda Brown presented a 2013 Budget, dated December 31, 2012 that stated that the budget was adopted at the December 31, 2012 meeting and asked the other Supervisors if they knew where it came from, as she found the document in her Supervisor's mailbox. It was noted that the budget approval was not included in the December 31, 2012 minutes as typed by Cindy Anderegg, Township Secretary at that time. None of the Supervisors responded with acknowledgement or knowledge of where the "approved" 2013 Budget" or knew where it came from. Linda Brown will ask Cindy Anderegg if she had any knowledge of it.

Linda Brown noted that Phil Dent had accessed the computer and passwords with the assistance of Bette Swick on January 14, 2013 at approx. 3:30-4:00 pm. without all the Supervisors knowledge. The meeting/interview with Attorney Neva Stanger took place at 4:00. This situation was presented to Ms. Stanger and she advised all the Supervisors that none of the Supervisors are permitted to have access to the passwords or computer. Only the Township Secretary should have access, as that person would be bonded. The Treasurer should also give approval. It was noted that Phil Dent was making transfers to place money in the account for the Wednesday, January 16, 2013 payroll.

Motion to Adjourn made by Linda Brown, 2nd by Phil Dent, All were in favor

*Typed and Submitted by Linda Brown, Supervisor

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